

Tenant Agreement/Renewal Preparation, provision and arranging signing of	£108 Incl VAT
Deposit registration Registering with DPS and issuing Prescribed Information	£36 Incl VAT
Deal with DPS Claims Dealing with DPS claims and disputes	£90 Incl VAT
Property Visits For waiting in property, meeting contractors etc,	£36 Incl VAT
Extra Property Inspections For written inspections over the standard ones	£72 Incl VAT
Works arrangement fees For works arranged/quotes between £800 incl vat & £1,500 incl VAT	£144 Incl VAT
Works arrangement fees For works arranged/quotes over £1,500	£264 Incl VAT
Extra works quotes (over 3) For each quote arranged after the first two	£30 Incl VAT
Court Attendance Per Day, for attending court, minimum fee £240 incl VAT	£240 Incl VAT
Section 21 Notice Notice for possession prepared and hand delivered	£90 Incl VAT
Empty Care Service per month, includes arranging estimates and repairs	£96 Incl VAT
Marketing Fee for withdrawing after tenants successfully passed their references	£300 Incl VAT
Key Cutting (plus costs)	£12 Incl VAT
Inventory/Check out Depending on property size	102- £192 Incl VAT
Gas Safety Certificate Compulsory every year	£90 Incl VAT
Emergency Performance Certificate	£78 Incl VAT
Smoke/Carbon Monoxide Alarms Includes supply and fit each alarm	£40-£75 Incl VAT
Rent Warranty Depending on value of Property	£240 Incl VAT
Tenancy Clean	Price varies

Service Feature	Tenant Find 5% (6% incl VAT)	Collect Rent 8% (9.6% incl VAT)	Fully Managed 10% (12% incl VAT)	All inclusive 15% (18% incl VAT)
Provide a free valuation and recommendation to maximise income	✓	✓	✓	✓
Advertise your property on our website and major property search portals including Rightmove and Zoopla	✓	✓	✓	✓
Accompanied viewings	✓	✓	✓	✓
Full tenants referencing including detailed credit, employment and previous landlord reference checks	✓	✓	✓	✓
Advise on issues of compliance	✓	✓	✓	✓
Collect 6 weeks security deposit in accordance with a Government approved Deposit Protection Scheme and first months rent	✓	✓	✓	✓
Rent arrears management		✓	✓	✓
Payments forwarded monthly by BACS		✓	✓	✓
Provide detailed HMRC compliant monthly statement		✓	✓	✓
Arrange and manage all repairs, maintenance, remedial land emergency work and provide invoices			✓	✓
Property inspections every 6 months			✓	✓
Hold keys throughout tenancy			✓	✓
Inventory report prepared at check in			✓	✓
Rent warranty provided upon request				✓
Gas Safety, smoke alarms and EPC (Legally compulsory)				✓
Section 21 Notice, prepared and hand delivered				✓
End of year report/NRL Overseas and Tax Returns				✓
Transfer of utilities				✓